

# DanzJam Conventions & Competitions

## LETTER OF AGREEMENT BETWEEN DANZJAM CONVENTIONS & COMPETITIONS AND Jazz A Mataz Dance Studio

January 24<sup>th</sup>, 2005

Suzy Pointeshoe  
Jazz A Mataz Dance Studio  
5678 Tapper Ln.  
Modern, MI 56780

**RE: MiniJam – June 25-26, 2005**

Dear Suzy,

Jazz A Mataz (“Jazz”) and DanzJam Conventions & Competitions (“DanzJam”) agree as follows:

### **OPTION DATE**

Signing and returning the enclosed copy of this contract by **Tuesday, February 8, 2005** will agree to these arrangements on a definite basis.

Between now and **Tuesday, February 8, 2005**, unless both parties have agreed upon and fully execute this agreement, should another organization request the dates and be in a position to confirm immediate, we will advise you and you will have (3) business days to confirm on a definite basis.

If we do not receive a mutually agreed executed original of this agreement from you by **Tuesday, February 8, 2004** this letter will be void and the dates of **June 25-26, 2005** will be released.

### **DEPOSIT AND PAYMENTS**

The total cost of the DanzJam MiniJam equals \$10,000.00

A deposit of 10% (\$1000.00) is due on Tuesday, February 8, 2005.

25% of the balance (\$2250.00) is due 45 days out on May 13, 2005.

The balance (\$6750.00) is due 1-week prior to the event on June 18, 2005.

### **TERMS**

The term of this agreement shall be from June 25-26, 2005 unless terminated as provided below in the cancellation option.

**Jazz A Mataz Dance Studio agrees to provide:**

- 40 core dancers
- 50 other participants
- 2 dance studios
- Faculty members (2) to help out at MiniJam event
- Welcome registration area with table (2)
- Menus from local restaurants in the area
- CD player and sound system in each dance studio
- Display DanzJam MiniJam promotional materials
- Send press release to all local and state papers
- Call and have newspapers attend the MiniJam event
- Make sure students, parents and staff understand the rules and regulations
- Make sure participants bring lunch, water, snacks, or anything they will need of the day.

**DanzJam agrees to provide and arrange for:**

- Faculty for MiniJam event (see schedule page)
- Technician for MiniJam event (see schedule page)
- 2 days of classes and breakout sessions (see schedule page)
- Adjudication of dance pieces (see schedule page)
- DanzJamma wear for participants to purchase
- Tentative MiniJam schedule
- Music list of choreography
- Videotape or written notes of choreography for studio owner
- MiniJam promotional packet of posters, flyers, registration forms and press release
- Book faculty Travel and Hotel accommodations to and from New York City to NH
- Plan and coordinate the MiniJam event
- Provide a managing director for the MiniJam event
- Run a professional, organized event
- Photographer and videographer
- DVD's of event and adjudications (for purchase)
- Judges for adjudications
- Feedback tapes for teachers of the adjudications
- MiniJam showcase performance at the end of the event
- DanzJam MiniJam goodie bags for each registered participant

